

Volunteer Activities Description

Name of activity: Parish Care Mission Team Leader

Mission Team responsible: Parish Care Mission Team

How much time is required, and how often? Varies

When (time of day/week/month) is this activity performed? Sundays or weekdays

Please describe what this activity entails:

Set agenda and notify members of meetings. Lead meetings every other month (1 hour per meeting). File report with Council monthly (1 hour/month). Coordinate mission team activities. Attend Mission Team Leaders meeting (quarterly). Make budget to oversee team's finances and inform team leaders of congregational news.

How much training is needed to perform this activity? When is it provided? Minimal training is required. Current mission team leader and volunteer coordinator will train as needed.

Where is this activity performed? Meetings at St. John's Lutheran Church

Who does the volunteer report to? Council representative

Who can a volunteer contact for more info?

Name: Linda Upright (chairperson)

Phone / e-mail: (845) 691-7139 / upleft@aol.com